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DDA 86-1900  
10 November 1986

MEMORANDUM FOR THE RECORD

SUBJECT: CEAF Board Meeting, 7 November 1986

1. The Central Employee Activities Fund (CEAF) Board met on 7 November 1986. All members and advisors were present. The agenda for the meeting is attached.

2. It was agreed at the meeting that:

a. Each member would solicit ideas from their Directorate for possible uses of the CEAF. The general guidelines for uses are:

- o to do the greatest good for the greatest number of Agency employees; and
- o to avoid using CEAF to pay for activities which are in, or should be covered by, general Agency appropriations.

Two specific ideas discussed at the meeting were physical fitness equipment for outbuildings and an educational assistance sponsorship.

b. An updated Headquarters Notice and Field Notice will be prepared to remind employees of the CEAF and to announce the current Board membership.

c. In the future, the CEAF Board Chairman will send Board members a copy of approved, routine requests.

d.  will act as Chairman.

e. The next meeting will be on 11 December 1986 from 1000-1200 in Room 7D32 Headquarters.

Executive Assistant to the  
Deputy Director for Administration

Attachment:  
Agenda

*100-20*  
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ORIG:EXA/DDA: [redacted] (10 Nov 86)

Distribution:

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Original - EXA/DDA CEAF Board File  
1 - [redacted] D/MSG/OD&E/DS&T, 3S31 [redacted]  
1 - [redacted] C/SS/AF/DO, 3B17 HQS  
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1 - [redacted] 615 Key  
1 - DDA Subject  
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**A G E N D A**

**Central Employee Activities Fund (CEAF)**

**Board Meeting of 7 November 1986**

**Members:**

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**Advisors:**

25X1

**A - Self-introductions**

**B - Brief Background**

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- OGC Review (4/25/78)
  - (1) Government account holding non-Government funds
  - (2) money cannot be donated to CIA

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- OS Emergency Fund (\$1500)
- Previous expenditures

**C - Near-term Activities**

- D/OS report on Emergency Fund use
- CY-1986 Financial Statement
- Updated Declaration of Trust

**D - Routine Operations**

**E - Other?**

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